

Health & Wellbeing Board

Date: Wednesday, 12th July, 2017

Time: 11.00 am

Venue: Kaposvar Room - Guildhall, Bath

Members: Dr Ian Orpen (Member of the Clinical Commissioning Group), Councillor Vic Pritchard (Bath & North East Somerset Council), Ashley Ayre (Bath & North East Somerset Council), Mike Bowden (Bath & North East Somerset Council), Jayne Carroll (Virgin Care), Mark Coates (Knightstone Housing), Tracey Cox (Clinical Commissioning Group), Debra Elliott (NHS England), Councillor Michael Evans (Bath & North East Somerset Council), Diana Hall Hall (Healthwatch), Steve Imrie (Avon Fire & Rescue Service), Steve Kendall (Avon and Somerset Police), Bruce Laurence (Bath & North East Somerset Council), Professor Bernie Morley (University of Bath), Laurel Penrose (Bath College), Jermaine Ravalier (Bath Spa University), Hayley Richards (AWP), James Scott (Royal United Hospital Bath NHS Trust), Andrew Smith (BEMs+ (Primary Care)), Sarah Shatwell (DHI (VCSE sector)), Jane Shayler (Bath & North East Somerset Council) and Elaine Wainwright (Bath Spa University)

Non-voting member:

Observers: Councillor Tim Ball (Bath & North East Somerset Council) and Councillor Eleanor Jackson (Bath & North East Somerset Council)

Other appropriate officers
Press and Public

Marie Todd

Democratic Services

Lewis House, Manvers Street, Bath, BA1 1JG

Telephone: 01225 394414

Web-site - <http://www.bathnes.gov.uk>

E-mail: Democratic_Services@bathnes.gov.uk

NOTES:

1. **Inspection of Papers:** Papers are available for inspection as follows:

Council's website: <https://democracy.bathnes.gov.uk/ieDocHome.aspx?bcr=1>

Paper copies are available for inspection at the **Public Access points:-** Reception: Civic Centre - Keynsham, Guildhall - Bath, The Hollies - Midsomer Norton. Bath Central and Midsomer Norton public libraries.

2. **Details of decisions taken at this meeting** can be found in the minutes which will be circulated with the agenda for the next meeting. In the meantime, details can be obtained by contacting as above.

3. **Recording at Meetings:-**

The Openness of Local Government Bodies Regulations 2014 now allows filming and recording by anyone attending a meeting. This is not within the Council's control.

Some of our meetings are webcast. At the start of the meeting, the Chair will confirm if all or part of the meeting is to be filmed. If you would prefer not to be filmed for the webcast, please make yourself known to the camera operators.

To comply with the Data Protection Act 1998, we require the consent of parents or guardians before filming children or young people. For more information, please speak to the camera operator.

The Council will broadcast the images and sound live via the internet www.bathnes.gov.uk/webcast An archived recording of the proceedings will also be available for viewing after the meeting. The Council may also use the images/sound recordings on its social media site or share with other organisations, such as broadcasters.

4. **Public Speaking at Meetings**

The Council has a scheme to encourage the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. They may also present a petition or a deputation on behalf of a group. They may also ask a question to which a written answer will be given. **Advance notice is required not less than two full working days before the meeting. This means that for meetings held on Thursdays notice must be received in Democratic Services by 5.00pm the previous Monday.** Further details of the scheme:

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=12942>

5. Emergency Evacuation Procedure

When the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are signposted. Arrangements are in place for the safe evacuation of disabled people.

6. Supplementary information for meetings

Additional information and Protocols and procedures relating to meetings

<https://democracy.bathnes.gov.uk/ecCatDisplay.aspx?sch=doc&cat=13505>

Health & Wellbeing Board - Wednesday, 12th July, 2017

at 11.00 am in the Kaposvar Room - Guildhall, Bath

A G E N D A

1. WELCOME AND INTRODUCTIONS
2. EMERGENCY EVACUATION PROCEDURE
3. APOLOGIES FOR ABSENCE
4. DECLARATIONS OF INTEREST

At this point in the meeting declarations of interest are received from Members in any of the agenda items under consideration at the meeting.

(a) The agenda item number in which they have an interest to declare.

(b) The nature of their interest.

(c) Whether their interest is a **disclosable pecuniary interest** or an **other interest**,
(as defined in Part 2, A and B of the Code of Conduct and Rules for Registration of Interests)

Any Member who needs to clarify any matters relating to the declaration of interests is recommended to seek advice from the Council's Monitoring Officer or a member of his staff before the meeting to expedite dealing with the item during the meeting.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR
6. PUBLIC QUESTIONS/COMMENTS
7. MINUTES OF PREVIOUS MEETING - 17 MAY 2017 (Pages 7 - 12)

To confirm the minutes of the above meeting as a correct record.

8. HEALTH INEQUALITIES ACTION PLAN (Pages 13 - 28)

The Board's existing Joint Health and Wellbeing Strategy includes a specific aim to reduce health inequalities in Bath and North East Somerset. The Board is asked to consider the attached update report and to:

- note the existing work on health inequalities

- consider some of the current opportunities for strengthening this work and also potential barriers
- consider its future role in relation to this issue.

9. MAKING EVERY CONTACT COUNT (Pages 29 - 34)

Making Every Contact Count (MECC) is about altering how we interact with people through having healthy conversations and learning how to spot opportunities to talk to people about their wellbeing. The attached report seeks the approval and commitment from the Board to implementing MECC locally.

10. MENTAL HEALTH AND WELLBEING CHARTER (Pages 35 - 50)

To receive a presentation regarding the Mental Health and Wellbeing Charter. Members are invited to discuss the Charter and how it could potentially be adopted by the Health and Wellbeing Board.

11. DATE OF NEXT MEETING

To note that the next meeting will take place on Wednesday 6 September at 10.30am.

12. CLOSING REMARKS

The Committee Administrator for this meeting is Marie Todd who can be contacted on 01225 394414.